



Hosting an Adapted Aquatics Workshop

What You Need to Host a Workshop

A. Students

- Minimum of 12 registered students with a maximum of 15 (the host facility gets one free registration).

B. Facilities

1. Pool

- The ideal pool would be therapeutic but isn't necessary as long as the pool is accessible for disabled persons (pool lift and/or sloped entry (zero depth pool or ramp)).
- Should be large enough for up to 15 credentialing students and 15 swim participants, plus the instructor: 40 feet X 40 feet of shallow water (to stand in); 15 yards X 40 feet.
- The temperature should range between 86°F and 88°F.
- The pool is needed for two hours at the end of the first night, two hours in the middle of the second day, and two hours in the middle of the third day. The remaining time is in the classroom.
- The locker room should be accessible for the disabled.

2. Classroom

- Should be adjacent to or close to pool.
- Equipment needed: screen, LCD projector, desks or writing tables, chairs, white board/chalk board, dry-erase markers/chalk
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3. Swim Participants

- Persons with various disabilities are needed to provide practical experience for adapted aquatic candidates during pool time.



AAPAR's Responsibilities

1. Provides workshop faculty with expertise in the topical area of presentation.
2. Provides descriptions of workshop content and credentials of faculty for use in promotional materials.
3. Provides support and guidance with all workshop planning and supplemental promotion through AAHPERD media.
4. Provides registration support as requested (verify AAHPERD membership). Host has option to conduct registration or have AAPAR conduct registration. Standard fee is \$200 for AAHPERD members/\$225 non-members. From these fees AAPAR pays instructor's stipend, travel, per diem, and administration costs.
5. Provides credentialing certificates and manuals for successful candidates.
6. Maintains current database of all credentialed assistants, adjuncts, instructors, and master teachers in adapted aquatics.

Host's Responsibilities

1. Provides an enthusiastic host site coordinator. Promotes the workshop among constituents and surrounding area using content materials provided by AAPAR.
2. Provides a safe, clean facility with the locker room, pool, and classroom requirements as listed above, including assistance in set-up and break down. Provides any additional necessary equipment as specified by workshop instructor.
3. Provides information for lodging and other accommodations for out-of town registrants, including either providing lunch for all-day workshops or the necessary information for attendees to find lunch on their own. Provides snacks for participants (e.g., water, juice, bagels, fruit, cheese, nutrition bars, etc.).
4. Educates any staff and/or volunteers about registration, breaks, and other logistics regarding the workshop.
5. Provides a lifeguard for all pool sessions and a written copy of the emergency action plan.

Fees

1. \$200 AAHPERD members/\$225 non-members, OR
2. \$40 credentialing fee (\$20 for assistants) for workshops conducted in a college, university, or agency setting where the instructor is paid by the agency/institution, or the instructor volunteers.
3. The host can charge additional fees as needed above those collected by AAPAR.