

NATIONAL ASSOCIATION FOR SPORT AND PHYSICAL EDUCATION
1900 Association Drive, Reston, VA 20191

OPERATING CODES
PHYSICAL BEST COMMITTEE

2004 Revision

I. COMMITTEE NAME

The proposed name shall be the Physical Best Committee (PBC) of the National Association for Sport and Physical Education (NASPE) an association of the American Alliance for Health, Physical Education, Recreation and Dance (AAHPERD).

II. PURPOSE

The purpose of this committee is to provide member input on the Physical Best program in order to ensure the continued development, evaluation and dissemination of the program.

To accomplish this purpose, the committee shall:

- Develop a three-year Program Plan for approval by the NASPE Board of Directors (Board).
- Periodically review and update the Program Plan.

The individual committee members shall:

- Contribute to the implementation of activities within the Program Plan.
- Facilitate the conduct of Physical Best workshops within his/her AAHPERD District, ideally one per year and at least one per term.
- Serve as moderator for an on-line discussion board for Physical Best for two months per year during his/her term.

The committee shall also provide feedback on other NASPE issues as requested by the Board.

III. ORGANIZATION

A. Members:

1. The PBC will consist of six voting members including the chairperson, representing the six AAHPERD Districts and an ex-officio member who will be the NASPE staff liaison.
2. The Chairperson of the PBC shall be an existing committee member (in the 2nd or 3rd year of his/her term) and shall be appointed annually by the Board.
3. Members shall reflect the interests and concerns of the six AAHPERD Districts in relation to the Physical Best program.

- B. Term:
 - 1. Each of the six voting members shall serve one three-year term, with two members rotating on/off each year.

- C. Replacement and Resignation Procedures:
 - 1. Should a committee member resign prior to completing his/her term, resignation shall be by letter to the President of NASPE.
 - 2. In the event of inefficiency or other just cause, a PBC member may be removed by action of the NASPE Executive Committee.
 - 3. In the event of death, resignation or removal of a PBC member, an appointment will be made by the President of NASPE, in consultation with the NASPE Executive Committee to fill the unexpired term.

IV. COMMITTEE MEMBERSHIP SELECTION PROCEDURES

- A. New members shall be solicited from the NASPE membership through open call.
- B. Each new member must meet the following criteria:
 - 1. Membership in NASPE for a minimum of the previous two years.
 - 2. Reside within the AAHPERD District whose positions rotate that year.
 - 3. Status as a current Physical Best Instructor.
 - 4. Acceptance of the responsibility to: (a) attend meetings of the PBC throughout the entire term of office; one held during the AAHPERD National Convention at the expense of the committee member, and one to two additional meetings held each year for which all travel expenses and substitute fees are covered by NASPE and (b) to contribute to the program as described above in Purpose.
 - 5. Applicants may not hold other elective offices within NASPE during their proposed terms of office.
 - 6. Applicants' job situations must permit them the opportunity to carry out their committee job responsibilities effectively.
- C. Selection Criteria:
 - 1. The PBC Chairperson will submit a complete listing of all applicants who meet selection criteria, along with a resume/vitae, to each member of the PBC.

2. Each committee member will review applicants and select their top two choices for each open position.
3. The committee will make final selections for recommendations to the NASPE President, based both on compiled results of selections by committee members and other relevant factors such as committee composition (balance of K-12 and higher education practitioners, for example).
4. The Chairperson will then forward twice as many nominees as there are openings on the committee, listed in preference order, to the President of NASPE. The NASPE President will communicate appointments to the PBC.

V. RULES OF ORDER

During PBC meetings, questions of procedure will be determined according to Robert's Rules of Order, newly revised, except when otherwise agreed upon by majority vote of the PBC.

VI. AMENDMENT CODE

This Operating Code of PBC may be amended by majority vote of the PBC provided the amendments do not contravene the Bylaws of NASPE and Constitution and Bylaws of AAHPERD, and provided the Board approves such changes.